

# Topcroft Parish Council

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

## PARISH COUNCIL MEETING

*The meeting will be held in the Sports Pavilion*

**Monday 9th January 2023 - 7.30pm**

## PUBLIC FORUM

### A. To Receive Reports from the District and County Councillors

*Reports circulated via email and published on website: <https://topcroftpc.norfolkparishes.gov.uk>*

### B. Public Forum – for Members of the Public

*Members of the public are very welcome to join the meeting.*

## AGENDA

1. To consider Apologies for Absence
2. Declaration of Interests and Consider Requests for Dispensation
3. To Approve the Minutes and Decisions from the Meeting held on Monday 14th November 2022 and 5th December 2022
4. Matters Arising from the Minutes not on the Agenda
5. Finance
  - a) To Receive the current Financial & Budget Reports and Approve the Income & Expenditure
  - b) To Appoint the Internal Auditor for 2022-23 - update
6. Planning Applications and Decisions (*circulated as received*)  
Applications
  - a) **Outline Planning Permission for a New Dwelling with Separate Garage**  
With all matters reserved except for access (revised from 2021/1392)  
Location: Land West of Mill Road Topcroft Norfolk  
Ref 2022/2230 | Application Type: Outline Planning Permission  
Status: Pending Consideration  
[Councillors agreed to OBJECT \(carried\) to this planning application with comments at the 5<sup>th</sup> December 2022 Meeting.](#)
  - b) **Conversion of ex USAAF barrack buildings to single dwelling**  
Breakers Yard Barford Road Topcroft Norfolk NR35 2BB  
Ref. No: 2022/1960 | Received: Sun 16 Oct 2022 | Validated: Fri 21 Oct 2022  
Status: Pending Consideration  
[Councillors resolved to SUPPORT this planning application with no comments at the 14<sup>th</sup> November 2022 Meeting.](#)
  - c) **Erection of glasshouses, polytunnels, general purpose agricultural storage/coldstore building, biomass building, water storage tanks, thermal water tanks, drainage and landscaping**  
Spring Farm Spring Lane Hempnall Norfolk NR15 2NY  
Ref. No: 2022/1803 | Received: Tue 20 Sep 2022 | Validated: Tue 20 Sep 2022  
Status: Pending Consideration (*comments closed*)  
[Councillors resolved to OBJECT to this planning application at the 25th October 2022 Meeting.](#)
  - d) **Proposal Retrospective permission for the creation of a new access off the public highway, associated driveway and proposed alterations to curtilage and fencing.**  
Low Farm Snakes Lane Topcroft Norfolk NR35 2BU  
Reference 2021/2222 | Received Tue 05 Oct 2021  
Status: Pending Consideration (*comments closed*)

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## Decisions

None

### 7. Village Issues

#### a) Highways

- Drains/Potholes/Gullies/Issues

#### b) Footpaths

#### c) Defibrillator Training – c/f

### 8. To note Correspondence Received

#### a) Rural Mobility Survey – *update*

#### b) TPO Trees - Gardiners Cottage

#### c) Dog Mess – Mill Road

### 9. AOB (*For discussion only – the Council cannot make decisions on non-agenda items*)

### 10. To Receive Items for the next Agenda

### 11. To Note the Next Meeting Dates

- Monday 13<sup>th</sup> March 2023 - 7.30pm
- ~~Monday 8<sup>th</sup> May 2023 – 7.30pm~~ Monday 22<sup>nd</sup> May 2023 – 7.30pm – APM & APCM - TBC
- Monday 10<sup>th</sup> July 2023 - 7.30pm
- Monday 11<sup>th</sup> September 2023 - 7.30pm
- Monday 13<sup>th</sup> November 2023 - 7.30pm

*S. G. Chapman*

**Sally Chapman**

**Clerk to Topcroft Parish Council**

**Date:** 3<sup>rd</sup> January 2023