

# Topcroft Parish Council

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

## PARISH COUNCIL MEETING

*The meeting will be held in the Sports Pavilion*

**Monday 8th January 2024 - 7.30 pm**

## PUBLIC FORUM

### A. To Receive Reports from the District and County Councillors

*Reports circulated via email and published on website: <https://topcroftpc.norfolkparishes.gov.uk>*

### B. Public Forum – for Members of the Public

*Members of the public are very welcome to join the meeting.*

## AGENDA

### 1. To Approve Apologies for Absence

### 2. Declaration of Interests and Consider Requests for Dispensation

### 3. To Approve the Minutes and Decisions from the Meeting held on Monday 13<sup>th</sup> November 2023

### 4. Finance

#### a) To Receive the Financial & Budget Reports and Approve the Income & Expenditure

#### b) To Consider a Clean Up & Bloom Grant

*The Clean Up & Bloom grant is available to town and parish councils. Funds available are £300 per parish and can be used for example to, purchase plants for the community, arrange litter picking events throughout the year etc., or anything, to help your parish residents Clean Up & Bloom.*

#### c) Unity Trust Bank Current Account – update

#### d) To Consider a Unity Trust Bank Instant Access Savings Account

### 5. Planning Applications and Decisions (*circulated as received*)

#### Applications

#### a) Outline Planning Permission for a New Dwelling with Separate Garage

With all matters reserved except for access (revised from 2021/1392)

Location: Land West of Mill Road Topcroft Norfolk

Ref 2022/2230 | Application Type: Outline Planning Permission

Status: Pending Consideration

[Councillors agreed to OBJECT \(carried\) to this planning application with comments at the 5<sup>th</sup> December 2022 Meeting.](#)

#### Decisions

#### b) New Low Energy and Contemporary Replacement Dwelling

High Ridge Church Road Topcroft Norfolk NR35 2BH

Ref. No: 2023/3026 | Received: Thu 05 Oct 2023 | Validated: Thu 05 Oct 2023

Status: Approval with Conditions

[Councillors RESOLVED to Support this planning application with comments at the 16<sup>th</sup> October 2023 Meeting.](#)

### 6. To Approve the Biodiversity Policy

### 7. Village Issues

#### a) Highways

- Drains/Potholes/Gullies Issues

- Church Road Water Leak - update

# Topcroft Parish Council

- Hedge Cutting around Bus Shelter - *update*

- Low Road Hedge Section – *update*

b) Footpaths

c) Village Asset Maintenance - *update*

## 8. To Note Correspondence Received

## 9. AOB (*For discussion only – the Council cannot make decisions on non-agenda items*)

-

## 10. To Receive Items for the next Agenda

## 11. To Note the Next Meeting Dates

- Monday 11<sup>th</sup> March 2024 - 7.30 pm
- Monday 13<sup>th</sup> May 2024 - 7.30 pm – Annual Parish Meeting & Annual Parish Council Meeting
- Monday 8<sup>th</sup> July 2024 - 7.30 pm
- Monday 9<sup>th</sup> September 2024 - 7.30 pm
- Monday 11<sup>th</sup> November 2024 - 7.30 pm

*S. G. Chapman*

**Date:** 2nd January 2024

**Sally Chapman**

**Clerk to Topcroft Parish Council**