

# Topcroft Parish Council

**To Members of the Council**

**You are hereby summoned by the Clerk to attend the next**

**PARISH COUNCIL MEETING**

**to be held at Topcroft Pavilion on**

**Monday 9<sup>th</sup> July 2018 at 8.30pm**

## **PUBLIC FORUM**

- A. To receive reports from the District and County Councillor
- B. Public Forum – for Members of the Public to raise concerns

## **AGENDA**

1. **To consider Apologies for Absence**
2. **Declaration of Interests and Consider Requests for Dispensation**
3. **To approve the Minutes of the Meeting held on 14<sup>th</sup> May and 11<sup>th</sup> June 2018 and Matters Arising**
4. **Finance**
  - a) To receive the current Financial Report and Approve Cheques (circulated prior to meeting)
  - b) To Consider a Donation to Topcroft's Tea Dance  
(To celebrate the 100-year anniversary of the ending of WW1, open to all parishioners)
5. **To approve the General Data Protection Regulations (GDPR) Policies & Documents**
  - a) Data Information Audit Policy
  - b) Data Protection Privacy Policy
  - c) Staff, Councillors and Role Holders Privacy Notice
  - d) GDPR Awareness Checklist for Councillors
6. **Planning Applications and to note Decisions** (*circulated as received*)

**Applications**

  - a) **2018/1095**  
Applicant: Mr Christopher Aylett  
Location: The Old School Lodge, Mill Road Topcroft NR35 2BW  
Proposal: Installation of Sewage Treatment Plant and rear house extension.  
Status: Pending Consideration
  - b) **2018/1116**  
Applicant: Mr Stephen Dye  
Location: Topcroft Sportsfield Pavilion Topcroft Street Topcroft NR35 2BL  
Proposal: Proposed front extension and internal alterations.  
Status: Pending Consideration
  - c) **2018/0111 - Applicant: Mr T Harper - Norfolk Land Ltd**  
Location: Land East of The A140 Long Stratton Norfolk  
Proposal: Hybrid Application on 109.7 hectares of land to the east of the A140.  
Status: Pending Consideration
  - d) **2018/0112 - Applicant: Mr T Harper - Norfolk Homes Ltd**  
Location: Land West of The A140 Long Stratton Norfolk

Proposal: Hybrid Application on 45.2 hectares of land to the west of the A140.  
Status: Pending Consideration

**Decisions**

None

**7. Village Issues**

- a) Highways and Potholes
- b) Footpaths - update
- c) Wash Lane/Rectory Road
- d) Conservation Area
- e) Tree Warden - update
- f) First Aid Training
- g) Speed Limit

**8. To note Correspondence received**

**9. AOB** *(For discussion only – the Council cannot make decisions on these non-agenda items)*

**10. To receive items for the next Agenda**

**11. To confirm the next meeting date:**

- 10<sup>th</sup> September 2018 at 7.30pm
- 12<sup>th</sup> November 2018 at 7.30pm
- 14<sup>th</sup> January 2019 at 7.30pm
- 11<sup>th</sup> March 2019 at 7.30pm
- 13<sup>th</sup> May 2019 at 7.30pm – APM & AGM
- 15<sup>th</sup> July 2019 at 7.30pm

**Sally Chapman** *S. G. Chapman*  
**Clerk to Topcroft Parish Council**

**Date:** 27<sup>th</sup> June 2018