

Topcroft Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

The meeting will be held in the Pavilion

Monday 12th July 2021 at 7.30pm

The meeting will be held following Government Guidelines:

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do#other-circumstances-where-you-can-gather-in-larger-groups>:

- To fulfil legal obligations
- The arrangements for safely meeting includes following village hall/meeting place guidelines including risk assessment, track and trace, social distancing, wearing of masks, hand sanitising and ventilation

PUBLIC FORUM

A. To receive reports from the District and County Councillors

Reports circulated via email and on website: <https://topcroftpc.norfolkparishes.gov.uk>

B. Public Forum – for Members of the Public

Members of the public are very welcome to join the meeting.

AGENDA

1. To consider Apologies for Absence
2. Declaration of Interests and Consider Requests for Dispensation
3. To Approve the Minutes and Decisions from the meeting held on 6th May 2021
4. Matters Arising from the Minutes not on the Agenda
5. Finance
 - a) To Confirm the Internal Auditor for 2021-22
 - b) To Receive the current Financial & Budget Reports and Approve the Income & Expenditure
 - c) Bus Shelter Hardstanding Access – update
Work scheduled 30th August-5th September.
6. Planning Applications and Decisions (*circulated as received*)
 - a) **South Norfolk Village Clusters Housing Allocations Plan** - Regulation 18 Consultation Applications
 - b) **Ref. No. 2021/1264**
Location: Cherry Tree Cottage, Topcroft Street Topcroft NR35 2BL
Proposal: Demolition of existing garage and erection of new cart lodge and studio.
Application Type: Householder
 - c) **Ref. No. 2021/1101**
Location: Barford Farm Barford Road Topcroft NR35 2BB
Proposal: New general purpose and livestock agricultural building.
Status: Pending (*comments closed*)
 - d) **Ref. No. 2021/0498**
Location: Moat House Church Road Topcroft Norfolk NR35 2BH
Proposal: Installation of solar panels on ground level.

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Status: Pending (*comments closed*)

e) Ref. No: 2021/0499

Remove and replace windows on south, north and west elevations. Remove door and replace with window and brick up on east elevation

Moat House Church Road Topcroft Norfolk NR35 2BH

Received: Sun 07 Mar 2021 | Validated: Fri 23 Apr 2021 |

Status: Pending (*comments closed*)

Decisions

f) Ref. No: 2021/0705

Location: Low Farm Snakes Lane Topcroft Norfolk NR35 2BU

Proposal: Additional static caravan within the boundary of the Topcroft Fishing Lake for holiday letting.

Status: Status: Approved

g) Ref. No: 2021/0717

Addition of a first floor to dwelling, together with engineering operations

Aquarium Topcroft Street Topcroft Norfolk NR35 2BL

Received: Wed 24 Mar 2021 | Status: Approved

h) Ref. No: 2021/0550

Erection of polytunnel 5.5m x 10.7m

Stackyard Barn Barford Road Topcroft NR35 2BB

Received: Wed 10 Mar 2021 | Status: Approved

i) Ref. No: 2021/0541

Erection of new external entrance porch

Topcroft Hall Topcroft Street Topcroft NR35 2BJ

Received: Wed 10 Mar 2021 | Status: Approved

7. Village Issues

a) Highways

- Drains/Potholes/Gullies/Issues

b) Footpaths

- FP3's access - update

Clerk's Comment: permissive path discs received and small bridge to be made.

- FP9 Bridge - update

Clerk's Comment: NNC informed on 21st July 2020 they would:

Remove and replace ligger bridge with 3 x plank 3.2m bridge. Cover with chicken wire & secure and remove vegetation from around bridge. New status - NCC have advised they are intending to replace.

c) Defibrillator Check - update

8. To note Correspondence received

a) Safer Neighbourhood Teams Summer Tour

23rd July 2021 - 13:00-14:30 at The Street, by Village Hall Topcroft

9. AOB (*For discussion only – the Council cannot make decisions on non-agenda items*)

10. To receive items for the next Agenda

11. To note the next Meeting Dates:

- Monday 13th September 2021 at 7.30pm
- Monday 8th November 2021 at 7.30pm

Sally Chapman *S. G. Chapman*
Clerk to Topcroft Parish Council

Date: 6th July 2021

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