

# Topcroft Parish Council

**To Members of the Council & Parishioners  
ANNUAL PARISH MEETING  
to be held at Topcroft Pavilion on  
14th May 2018 at 8.15pm**

1. Apologies
  2. To approve the Minutes of the Meeting held 8th May 2017
  3. Matters Arising
  4. The Chair's End of Year Report
  5. Responsible Financial Officer's End of Year Report
  6. District Councillor's End of Year Report
  7. County Councillor's End of Year Report
  8. Public Questions
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**To Members of the Council  
You are hereby summoned by the Clerk to attend the next  
PARISH COUNCIL MEETING  
to be held at Topcroft Pavilion on  
Monday 14<sup>th</sup> May 2018**

## **PUBLIC FORUM**

- A. To receive reports from the District and County Councillor
- B. Public Forum – for Members of the Public

## **AGENDA**

1. To appoint a Chair
2. To appoint a Vice Chair
3. To consider Apologies for Absence
4. Declaration of Interests and Consider Requests for Dispensation
5. To approve the Minutes of the Meeting held on 12<sup>th</sup> March 2018 and Matters Arising
6. Finance
  - a) To receive a report from the Internal Auditor for 2017/18
  - b) To complete the Certificate of Exemption from a Limited Assurance Review and the Annual Audit Return Sections 1 & 2
  - c) To appoint an Internal Auditor for 2018/19
  - d) To receive the current Financial Report and Approve Cheques (circulated prior to meeting)

## **7. General Data Protection Regulations (GDPR)**

*The Government yesterday tabled an amendment to its own Data Protection Bill to exempt all parish and town councils and parish meetings in England and community and town councils in Wales from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation. Officials have confirmed with National ALC that, whilst all other measures still apply, appointing a Data Protection Officer to support a council's approach to data protection would then become discretionary and just regarded as good practice.*

## **8. Planning Applications and to note Decisions (circulated as received)**

### **Applications**

#### **a) 2018/0111 - Applicant: Mr T Harper - Norfolk Land Ltd**

Location: Land East Of The A140 Long Stratton Norfolk

Proposal: Hybrid Application on 109.7 hectares of land to the east of the A140 seeking outline planning permission for 1275 no. dwellings, 8 hectares of employment land for uses within Classes B1, B2 and B8 , 2 hectare primary school site, community facilities site, associated infrastructure and public open space.

Together with application for full permission for a bypass including roundabouts and junctions. Status: Not Available

#### **b) 2018/0112 - Applicant: Mr T Harper - Norfolk Homes Ltd**

Location: Land West of The A140 Long Stratton Norfolk

Proposal: Hybrid Application on 45.2 hectares of land to the west of the A140 seeking outline planning permission for 387 no. dwellings and 1.5 hectares of Class B1 employment land, associated infrastructure and public open space. Together with application for full planning permission for a western relief road (including a roundabout access at the north to the A140 and a priority junction access to Swan Lane at the south) and with phase 1 housing consisting of 213 no. dwellings, associated infrastructure and public open space. Status: Not Available

### **Decisions**

None

## **9. Village Issues**

- a) Highways and Potholes
- b) Footpaths - update
- c) Wash Lane/Rectory Road
- d) Conservation Area
- e) Tree Warden - update
- f) First Aid Training
- g) Speed Limit

## **10. To note Correspondence received**

## **11. AOB**

## **12. To receive items for the next Agenda**

## **13. To confirm the next meeting date:**

- Monday 9<sup>th</sup> July 2018 at 7.30pm

**Sally Chapman** *S. G. Chapman*  
**Clerk to Topcroft Parish Council**

**Date: 8<sup>th</sup> May 2018**