

Topcroft Parish Council

To Members of the Council
You are hereby summoned by the Clerk to attend the
EXTRAORDINARY PARISH COUNCIL MEETING
to be held by email on
Thursday 7th May 2020 at 7.30pm

Councillor's Name:

PUBLIC FORUM

A. Public Forum – for Members of the Public

Please forward any questions to the Clerk by post or email (topcroftpc@gmail.com) before 6pm on the day of the meeting.

AGENDA

1. To consider Apologies for Absence

2. Declaration of Interests and Consider Requests for Dispensation

Comment:

3. To approve the following Documents and Policies

a) Coronavirus Contingency & Action Plan

Yes/No:

Comment:

b) Email Meetings and Decision-Making Policy

Yes/No:

Comment:

c) Scheme of Delegation

Yes/No:

Comment:

4. To confirm the next meeting dates:

- Monday 11th May 2020 at 7.30pm
- Monday 13th July 2020 at 8.15pm
- Monday 14th September 2020 at 7.30pm
- Monday 9th November 2020 at 7.30pm

Sally Chapman *S. G. Chapman*
Clerk to Topcroft Parish Council

Date: 4th May 2020