

# Topcroft Parish Council

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

## PARISH COUNCIL MEETING

*The meeting will be held in the Sports Pavilion*

**Monday 14th November 2022 - 7.30pm**

## PUBLIC FORUM

### A. To Receive Reports from the District and County Councillors

*Reports circulated via email and published on website: <https://topcroftpc.norfolkparishes.gov.uk>*

### B. Public Forum – for Members of the Public

*Members of the public are very welcome to join the meeting.*

## AGENDA

1. To consider Apologies for Absence
2. Declaration of Interests and Consider Requests for Dispensation
3. To Approve the Minutes and Decisions from the meeting held on Monday 12<sup>th</sup> September 2022 and 25<sup>th</sup> October 2022
4. Matters Arising from the Minutes not on the Agenda
5. Finance
  - a) To Appoint the Internal Auditor for 2022-23 - *update*
  - b) Commemorative Poppy Wreath - *update*
  - c) To Receive the current Financial & Budget Reports and Approve the Income & Expenditure
  - d) To Note the Clerk's NALC Pay increase from 1<sup>st</sup> April 2022
  - e) To Approve the Budget and Precept 2023/24
6. Planning Applications and Decisions (*circulated as received*)

Applications

  - a) Conversion of ex USAAF barrack buildings to single dwelling  
Breakers Yard Barford Road Topcroft Norfolk NR35 2BB  
Ref. No: 2022/1960 | Received: Sun 16 Oct 2022 | Validated: Fri 21 Oct 2022  
Status: Pending Consideration
  - b) Erection of glasshouses, polytunnels, general purpose agricultural storage/coldstore building, biomass building, water storage tanks, thermal water tanks, drainage and landscaping  
Spring Farm Spring Lane Hempnall Norfolk NR15 2NY  
Ref. No: 2022/1803 | Received: Tue 20 Sep 2022 | Validated: Tue 20 Sep 2022  
Status: Pending Consideration (*comments closed*)  
[Councillors resolved to OBJECT to this planning application at the 25th October 2022 Meeting.](#)
  - a) Proposal Retrospective permission for the creation of a new access off the public highway, associated driveway and proposed alterations to curtilage and fencing.  
Low Farm Snakes Lane Topcroft Norfolk NR35 2BU  
Reference 2021/2222 | Received Tue 05 Oct 2021  
Status: Pending Consideration (*comments closed*)

## Decisions

None

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## 7. Village Issues

- a) Highways
  - Drains/Potholes/Gullies/Issues
- b) Footpaths
- c) Mobile Library Consultation
- d) Defibrillator Training

## 7. To note Correspondence Received

- a) Topcroft Poor Lands Charity - To nominate two Trustees
- b) Rural Mobility Survey

## 8. AOB *(For discussion only – the Council cannot make decisions on non-agenda items)*

## 9. To Receive Items for the next Agenda

## 10. To Note the Next Meeting Dates

- Monday 9<sup>th</sup> January 2023 - 7.30pm
- Monday 13<sup>th</sup> March 2023 - 7.30pm
- Monday 8<sup>th</sup> May 2023 - 7.30pm – APM & AGM
- Monday 10<sup>th</sup> July 2023 - 7.30pm
- Monday 11<sup>th</sup> September 2023 - 7.30pm
- Monday 13<sup>th</sup> November 2023 - 7.30pm

*S. G. Chapman*

**Sally Chapman**

**Clerk to Topcroft Parish Council**

**Date:** 8<sup>th</sup> November 2022