

Topcroft Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

The meeting will be held in the Sports Pavilion

Monday 13th November 2023 - 7.30 pm

PUBLIC FORUM

A. To Receive Reports from the District and County Councillors

Reports circulated via email and published on website: <https://topcroftpc.norfolkparishes.gov.uk>

B. Public Forum – for Members of the Public

Members of the public are very welcome to join the meeting.

AGENDA

1. To Approve Apologies for Absence

2. Declaration of Interests and Consider Requests for Dispensation

3. To Approve the Minutes and Decisions from the Meeting held on Monday 11th September and 16th October 2023

4. Finance

- a) To Receive the Financial & Budget Reports and Approve the Income & Expenditure
- b) To Approve the Budget and Precept 2024/25
- c) To Note the Clerk's National Association Local Councils (NALC) Pay Award from 1st April 2023
- d) To Review the Bank Accounts
- e) To Consider a Community First Responder Grant Request
- f) Dog Waste Bin at the Topcroft Street/Denton Road - *update*
- g) Poppy Wreath for Remembrance Sunday - *update*

5. Planning Applications and Decisions (*circulated as received*)

Applications

a) New Low Energy and Contemporary Replacement Dwelling

High Ridge Church Road Topcroft Norfolk NR35 2BH

Ref. No: 2023/3026 | Received: Thu 05 Oct 2023 | Validated: Thu 05 Oct 2023

Status: Pending Consideration

[Councillors RESOLVED to Support this planning application with comments at the 16th October 2023 Meeting.](#)

b) Outline Planning Permission for a New Dwelling with Separate Garage

With all matters reserved except for access (revised from 2021/1392)

Location: Land West of Mill Road Topcroft Norfolk

Ref 2022/2230 | Application Type: Outline Planning Permission

Status: Pending Consideration

[Councillors agreed to OBJECT \(carried\) to this planning application with comments at the 5th December 2022 Meeting.](#)

Decisions

a) Erection of Dwelling, including Landscaping and New Access

Location: Land North Of Aquarium Topcroft Street Topcroft Norfolk

Ref 2022/1719 Application Type: Full Planning Permission

Status: Approval with Conditions

[Councillors agreed to SUPPORT this planning application without comments at the 10th July 2023 Meeting.](#)

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6. Village Issues

a) Highways

- Drains/Potholes/Gullies Issues
- Church Road Water Leak - *update*
- Hedge Cutting around Bus Shelter - *update*
- Low Road Hedge Section - *update*

b) Footpaths

c) Village Asset Maintenance - *update*

7. To Note Correspondence Received

a) Royal British Legion – Grant thank you letter

8. AOB (*For discussion only – the Council cannot make decisions on non-agenda items*)

a) Defibrillator – *update*

- Defibrillator Signs

9. To Receive Items for the next Agenda

a) Biodiversity Policy Deadline for Councils - 1st January 2024

10. To Note the Next Meeting Dates

- Monday 8th January 2024 - 7.30 pm
- Monday 11th March 2024 - 7.30 pm
- Monday 13th May 2024 - 7.30 pm – Annual Parish Meeting & Annual Parish Council Meeting
- Monday 8th July 2024 - 7.30 pm
- Monday 9th September 2024 - 7.30 pm
- Monday 11th November 2024 - 7.30 pm

S. G. Chapman

Sally Chapman

Clerk to Topcroft Parish Council

Date: 7th November 2023