

Topcroft Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

The meeting will be held in the Sports Pavilion

Monday 26th September 2022 at 7.30pm

PUBLIC FORUM

A. To Receive Reports from the District and County Councillors

Reports circulated via email and published on website: <https://topcroftpc.norfolkparishes.gov.uk>

B. Public Forum – for Members of the Public

Members of the public are very welcome to join the meeting.

AGENDA

1. To consider Apologies for Absence
2. Declaration of Interests and Consider Requests for Dispensation
3. To Approve the Minutes and Decisions from the meeting held on Monday 11th July 2022
4. Matters Arising from the Minutes not on the Agenda
5. Finance
 - a) To Appoint the Internal Auditor for 2022-23 - *update*
 - b) To Consider Opting Out of the Smaller Authorities' Audit Appointments External Audit Appointment Arrangement– 5-year period
 - c) Commemorative Poppy Wreath
 - d) To Receive the current Financial & Budget Reports and Approve the Income & Expenditure
 - e) Bus Shelter Hard Standing Access – *update*
6. Planning Applications and Decisions (*circulated as received*)
 - Applications
 - a) Proposal Retrospective permission for the creation of a new access off the public highway, associated driveway and proposed alterations to curtilage and fencing.
Low Farm Snakes Lane Topcroft Norfolk NR35 2BU
Reference 2021/2222 | Received Tue 05 Oct 2021
Status: Pending Consideration
 - Decisions
 - b) Summerhouse to Rear
Tylney Mill Road Topcroft Norfolk NR35 2BW
Ref. No: 2022/1334 | Received: Tue 12 Jul 2022
Status: Approval with Conditions
 - c) Construction of New Outdoor Swimming Pool and Repositioning of Tennis Court
Topcroft Hall Topcroft Street Topcroft Norfolk NR35 2BJ
Ref. No: 2022/0844 | Received: Thu 28 Apr 2022
Status: Approval with Conditions
 - d) Convert Existing Garage with Additional First Floor Extension, Solar Panels on Side Elevation
Honeywood Cottage Topcroft Street Topcroft Norfolk NR35 2BL
Ref. No: 2022/0793 | Received: Thu 21 Apr 2022
Status: Approval with Conditions

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7. Village Issues

a) Highways

- Drains/Potholes/Gullies/Issues
- Weight Restriction Signs at The Junction of Church Road and Low Road

b) Footpaths

- FP3's access – *update*

c) Mobile Library Consultation

8. To note Correspondence Received

9. AOB (*For discussion only – the Council cannot make decisions on non-agenda items*)

10. To Receive Items for the next Agenda

11. To Note the Next Meeting Dates

- Monday 14th November 2022 - 7.30pm

S. G. Chapman

Sally Chapman

Clerk to Topcroft Parish Council

Date: 20th September 2022