

Topcroft Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

The meeting will be held in the Sports Pavilion

Monday 11th September 2023 - 7.30 pm

PUBLIC FORUM

A. To Receive Reports from the District and County Councillors

Reports circulated via email and published on website: <https://topcroftpc.norfolkparishes.gov.uk>

B. Public Forum – for Members of the Public

Members of the public are very welcome to join the meeting.

AGENDA

1. To Approve Apologies for Absence
2. Declaration of Interests and Consider Requests for Dispensation
3. To Approve the Minutes and Decisions from the Meeting held on Monday 10th July 2023
4. Matters Arising from the Minutes not on the Agenda
5. To Consider Co-option to fill the Casual Vacancy on the Parish Council
6. Finance
 - a) To Receive the Financial & Budget Reports and Approve the Income & Expenditure
 - b) To Consider a Red Phone Box
 - c) Dog Waste Bin at the Topcroft Street/Denton Road - *update*
 - d) Poppy Wreath for Remembrance Sunday - *update*
7. Planning Applications and Decisions (*circulated as received*)

Applications

 - a) D23 29 - Section 15A of the Commons Act 2006 and Section 31(6) of the Highways Act 1980
Topcroft Witton Footpath 15
 - b) 2023/1719 Erection of dwelling, including landscaping and new access
Location: Land North Of Aquarium Topcroft Street Topcroft Norfolk
Application Type: Full Planning Permission
Status: Pending Consideration
Councillors agreed to SUPPOT this planning application without comments at the 10th July 2023 Meeting.
 - c) Outline Planning Permission for a New Dwelling with Separate Garage
With all matters reserved except for access (revised from 2021/1392)
Location: Land West of Mill Road Topcroft Norfolk
Ref 2022/2230 | Application Type: Outline Planning Permission
Status: Pending Consideration
Councillors agreed to OBJECT (carried) to this planning application with comments at the 5th December 2022 Meeting.

Decisions

 - d) Replacement of existing canopy porch to north elevation of property
Church Farm Church Road Topcroft Norfolk NR35 2BH0
Ref. No: 2023/1541 | Received: Fri 02 Jun 2023 | Validated: Fri 02 Jun 2023
Status: Approval with Conditions

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e) Conversion of ex USAAF barrack buildings to single dwelling

Breakers Yard Barford Road Topcroft Norfolk NR35 2BB

Ref. No: 2022/1960 | Received: Sun 16 Oct 2022 | Validated: Fri 21 Oct 2022

Status: Approval with Conditions

[Councillors resolved to SUPPORT this planning application with no comments at the 14th November 2022 Meeting.](#)

8. Village Issues

a) Highways

- Drains/Potholes/Gullies/Issues
- Church Road Water Leak
- Hedge Cutting around Bus Shelter
- Low Road Hedge Section

b) Footpaths

c) Village Asset Maintenance - *update*

9. To Note Correspondence Received

10. AOB *(For discussion only – the Council cannot make decisions on non-agenda items)*

a) Defibrillator – *update*

11. To Receive Items for the next Agenda

a) Budget and Precept Setting

12. To Note the Next Meeting Dates

- Monday 13th November 2023 - 7.30 pm

S. G. Chapman

Sally Chapman

Clerk to Topcroft Parish Council

Date: 5th September 2023