

Topcroft Parish Council

Meeting Minutes held at Topcroft Pavilion on Monday 9th September 2019 at 7.30pm

Present: Step Dye (Vice Chair), Nicola Eastell, Robin Frampton, Trevor Potter, Ian Skinner, Kathy Thomson

Clerk/Responsible Financial Officer: Sally Chapman

Also present: one parishioner

Public Forum

A. To receive reports

County Councillor Margaret Stone sent a report:
(<https://topcroftpc.norfolkparishes.gov.uk/minutes>).

B. Members of the Public

No questions

1. To consider Apologies for Absence

Cllr Peter Rout - apologies accepted and CC Margaret Stone
The Vice Chair Step Dye Chaired the meeting.

2. To record Declarations of Interests and to consider Requests for a Dispensation

None

3. To approve the Minutes of the Meetings held on 8th July 2019

The minutes of the meetings were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Finance

a) To receive the current Financial Reports and Approve Payments (*report circulated prior to the meeting*)

The Clerk read out the Finance and Budget Reports.

Councillors agreed unanimously the reports and the following finances:

Date	Income		
	None		
Date	Expenditure	Ref.	Amount
08/07/2019	P&G King - Grass cutting	100487	£ 66.00
30/06/2019	Clerk's Salary - July	S/O	£ 89.87
08/07/2019	Clerk's Expenses August & September	100486	£ 72.22
		Total	£ 228.09

Signed: _____ (Chair)

Date: _____

Topcroft Parish Council

b) CIL Money

Cllrs asked the Clerk to enquire if the CIL money could be spent on the Sport Pavilion refurbishments.

Action: Clerk

5. Planning Applications and to note Decisions *(circulated as received)*

Cllrs noted:

Applications

None

Decisions

a) Single storey extension with associated alterations
Beaula Mill Road Topcroft Norfolk NR35 2BW
Ref. No: 2019/1184 | Status: Approved with conditions

b) Conversion & extensions to existing triple garage to form new annexe, proposed new carport and tennis court.
Topcroft Hall Topcroft Street Topcroft NR35 2BJ
Ref. No: 2019/1054 | Status: Approved with conditions

6. Village Issues

a) Highways

- Drains/Potholes

Cllrs reported more blocked drains and gullies on Church Road and Barondole Lane.
Clerk to report to NCC.

Action: Clerk

- Speeding Awareness Machines/Traffic Monitoring

Cllrs discussed and decided not viable at the present time.

- Village Speeding

The Vice Chair agreed to speak to the Cricket Club re cars speeding through the village after dropping players off (for next season) and to suggest having a Speeding Awareness notice in next year's book of fixtures.

Action: SD

- Speeding Sign

Cllrs agreed to ask the Pavilion Committee if there could be a Speeding Awareness sign as you leave the grounds.

Action: SD

- Village Speed Limits

Cllrs agreed to set up a petition to have the speed limits extended in the village.

Action: KT

- Village Sign Gates - c/f

b) Footpaths

- FP3

The Chair agreed to speak to the Footpath 3's landowner re access c/f.

Action: Chair

- FP9 Bridge

The Clerk informed she has reported and is still waiting to hear from NCC.

Action: Clerk

c) Tree Warden

No update.

d) Councillor Training

9th October 2019 at 7pm at Ditchingham Village Hall. Cllr Thomson agreed to attend.

e) Maintenance

Cllr Potter kindly advised he would oil the noticeboards.

Signed: _____ (Chair)

Date: _____

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7. To note Correspondence received

- a) Clerks & Councils Direct Magazine

8. AOB

a) Planning Application: 2019/1760

Applicant: David & Pauline Cooper & Sandell

Location: The Leys, Topcroft Street Topcroft NR35 2BJ

Proposal: Relocation of access drive to the rear of the property, part demolition of building to create drive through, raise height of front lean-to and erection of boundary wall. Changes to cladding to south end of west elevation and to south gable wall.

Cllrs viewed the recent application and no meeting was planned to comment.

b) Konect Bus 84

Cllr Frampton reported some difficulties he experienced on using this service which included not stopping at Topcroft although it was on the route and the bus driver was less than helpful. The Bus Company has been informed.

9. To receive items for the next Agenda

- a) Village Welcome Pack and Emergency Plan
- b) Bus shelter maintenance

10. To confirm the next year's meeting dates:

- Monday 11th November 2019 at 7.30pm
- Monday 13th January 2020 at 7.30pm
- Monday 9th March 2020 at 7.30pm
- Monday 11th May 2020 at 8.15pm – APM & AGM
- Monday 13th July 2020 at 8.15pm

The meeting closed at 8.45pm

Signed: _____ (Chair)

Date: _____