

# Topcroft Parish Council

**To Members of the Council**

**You are hereby summoned by the Clerk to attend the next**

**PARISH COUNCIL MEETING**

**to be held at Topcroft Pavilion on**

**12<sup>th</sup> September 2016 at 7.30pm**

## **AGENDA**

- 1. To consider Apologies for Absence**
- 2. To record Declarations of Interests and to consider Requests for a Dispensation**
- 3. To approve the Minutes of the Meeting held on 11<sup>th</sup> July 2016 and Matters Arising**
- 4. To receive reports from District and County Councillors**
- 5. Parishioners Forum - Matters of Concern**
- 6. Finance**
  - a) To receive the Financial Report and Approve Cheques (circulated prior to meeting)
  - b) Transparency Grant Update
    - To approve Clerk's website training (claimed £130 in grant)
  - c) To note the External Auditors Certificate and Report 2015/16
- 7. Land Purchase**
- 8. Planning Applications and to note Decisions (circulated prior to meeting)**
  - Applications**
    - a) Steel portal frame building**  
Spring Lane Farm Spring Lane Topcroft Norfolk NR35 2BD. Ref. No: 2016/1946
    - b) Erection of stables & hay shed.** A change of use from Agricultural to Equestrian.  
Field North East Of 1 To 17 Church Road Topcroft Bungay NR35 2BH. Ref. No: 2016/1850
    - c) Proposed conversion of barn to holiday accommodation.**  
Low Farm Snakes Lane Topcroft Norfolk NR35 2BU Ref. No: 2016/1763
    - d) Erection of general purpose agricultural building**  
Rookery Farm Rookery Lane Topcroft. Ref. No: 2007/1896
  - Decisions**
    - a) Appl Number : 2016/1099**  
Location : Church Of St Margaret Church Road Topcroft Norfolk  
Proposal : Discharge of Conditions 3, 4, 5 & 8 of planning consent 2013/1631(extension to provide Kitchen, WC and Store) – Materials, Brick Panel, Joinery Details and Historic Building Recording  
Decision : Approval of details – Approved
    - b) Appl Number : 2016/1333**  
Applicant : Mr Alan Coppin Location : White Lodge Mill Road Topcroft Norfolk NR35 2BW  
Proposal : Retention of cow shelter and fenced area.  
Decision : Approval with no conditions
    - c) Appl Number : 2016/1535**  
Applicant : Mr Gary Hazelden Location : 3 The Master School Mill Road Topcroft Norfolk NR35 2BW

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Proposal : Erection of rabbit proof fence along eastern site boundary.

Decision : Approval with Conditions

**d) Appl Number : 2016/1307**

Applicant : Mr Andrew Wiley

Location : Stackyard Cottage Barford Road Topcroft NR35 2BB

Proposal : Erection of 3 outbuildings

Decision : Approval with Conditions

## **7. Village Issues**

- a) Highways and Potholes
- b) Footpaths
- c) Wash Lane
- d) Conservation Area
- e) TPO Trees
- f) Defibrillator
- g) Dog Bin far end of The Street/Denton Road

## **8. Notice Board name plate - update**

## **9. To note Correspondence received**

## **10. AOB**

## **11. To receive items for the next Agenda**

## **12. To confirm the next meeting date:**

Monday 14<sup>th</sup> November 2016 - 7.30pm

Sally Chapman *S. G. Chapman*  
Clerk to Topcroft Parish Council

**Date: 6<sup>th</sup> September 2016**